

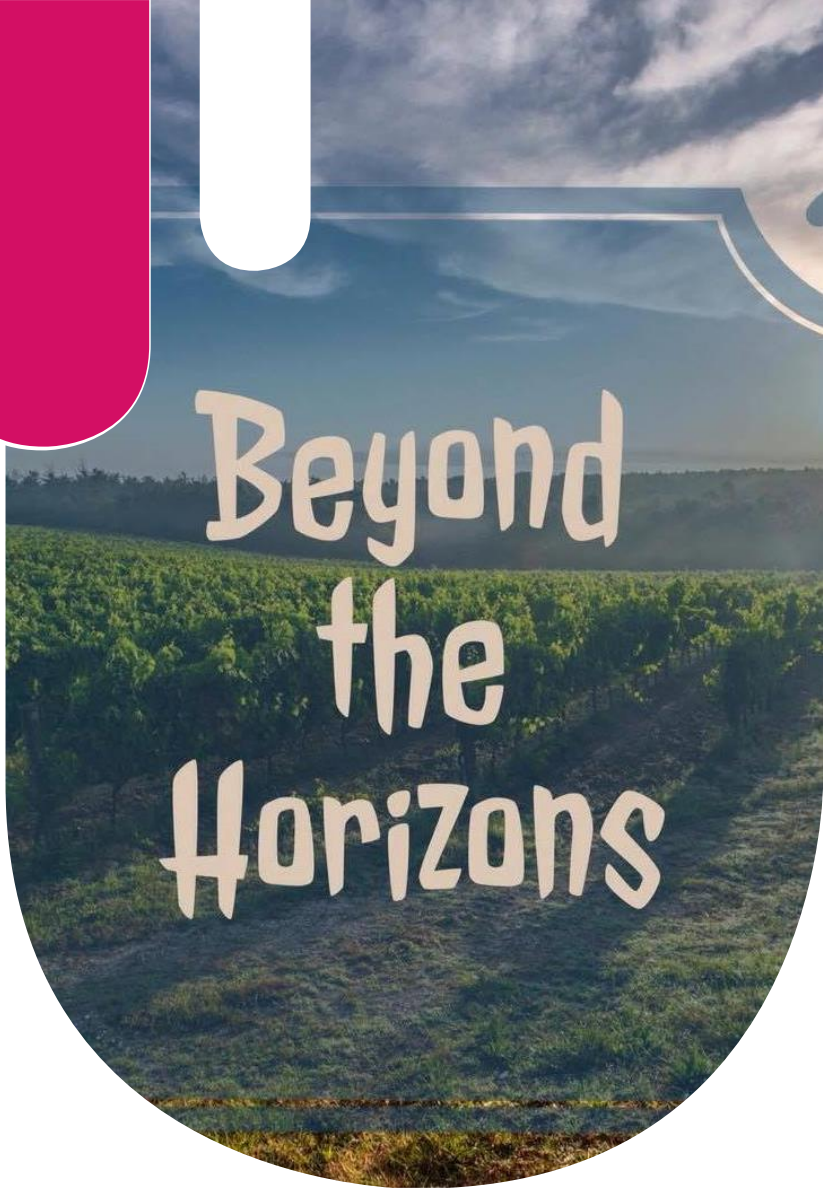


MAKING THE FUTURE

Erasmus+
Youth Exchange

June 28th – July 5th, 2021
Borgo Incoronata, Italy





Beyond the Horizons

MAKING THE FUTURE – ERASMUS+ YOUTH EXCHANGE

ABOUT THE PROJECT

We want to implement a project which aims to:

- Stimulate young people to work on their **personal development**;
- Support young people to find **their role in society**, receive their tools and a clear understanding of their **opportunities**;
- Encourage young people to take **actions and decisions** in their lives and for their future;
- Promote the **active participation** of young people, helping young people to become agents of positive change in their society and in Europe;
- Develop a better understanding of the concepts of **society, citizenship and participation**;
- Increase the visibility of young people on **European Union** programs and other international opportunities.

Our objectives are in line with the EU communication line, in which they propose a renewed commitment to supporting young people: better opportunities for access to employment, through education and training, access to mobility.

This project is strongly linked to **Erasmus+** as it relates to improving the level of key competences and skills of young people, including those with fewer opportunities, as well as promoting participation in democratic life in Europe and active citizenship, at intercultural dialogue, social inclusion and solidarity.

PARTICIPANTS PROFILE

Each partner organization will send 6 participants and 1 group leader (7 people in total).
Participants and Leaders must agree to take part in the whole duration of the Youth Exchange:
from June 28th – July 5th, 2021.

PARTICIPANT PROFILE

- **Age requirements: between 18 and 30 years old;**
- In that period of their life, having finished high school or university and must decide about the paths for their own life;
- Sensitive to the social issues;
- Has a basic-intermediate level of English;

LEADER PROFILE

- **Age requirements: older than 20 years old;**
- Has capacity to support his/her group
Previously participated as participant and/or leader to any youth project at national or international levels;
- Has high English literacy (B2-C1) level;
- Has previous experience in Youth Working and/or Erasmus+ programme;

HOW TO GET TO BORGO INCORONATA?

Before buying any ticket you must ask us confirmation. Your best choice will be to land in Bari Airport!

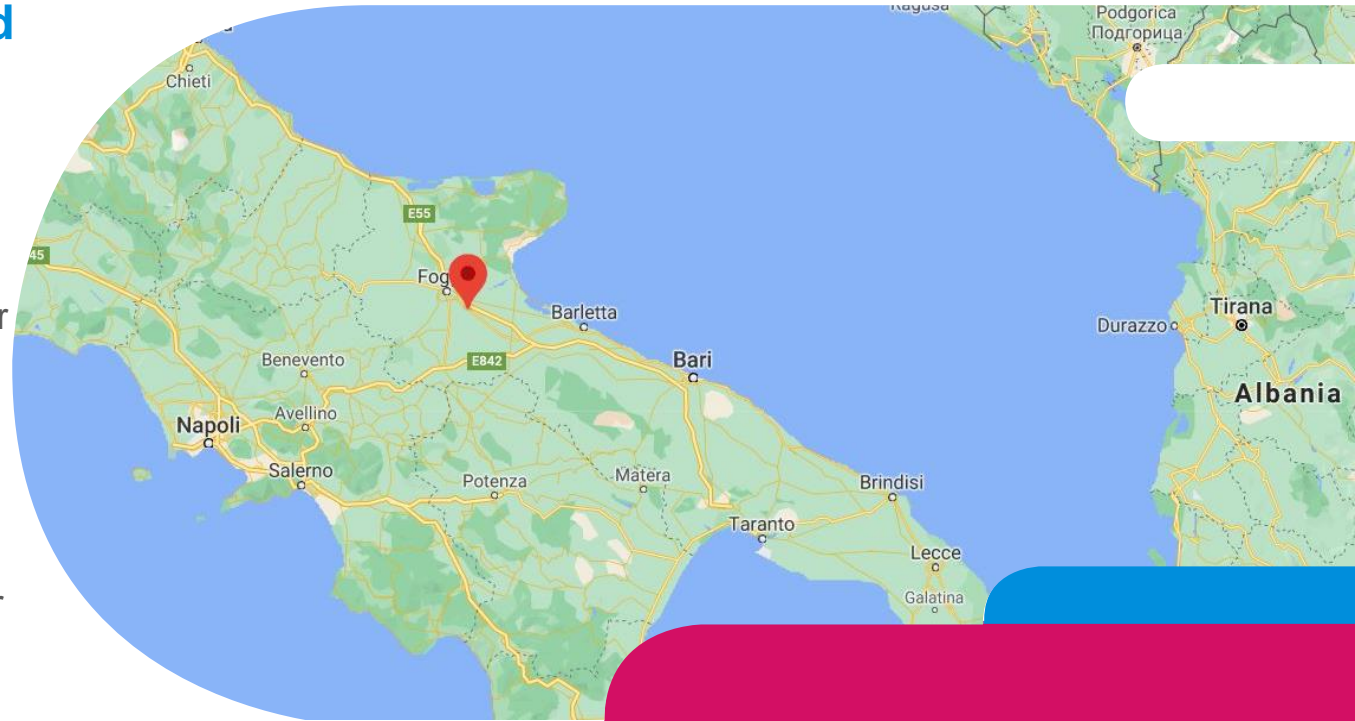
Choose preferably flights that are landing in Italy in the morning or the day before, so you will have the time and the assured transportation to reach the meeting point on time.

Very important: We will create a pickup point in Bari according to your arrivals. It is important that you will assure your presence in Bari not later than 17.00 on June 28th. Transport will be organized with a bus from the pickup point to the venue of the Youth Exchange, **Borgo Incoronata**. Cost of this bus is 20€ per person, and it will be covered with the travel budget. This means that if your total reimbursement is 275€, you will be cut out 20€ from the total amount, so it will become 255€ (20€ is for round way trip.) **Very important:** this bus is already booked so the cost will be cut off from each participant regardless their intention to catch this bus.

Do not reserve any ticket to reach **Borgo Incoronata**, as there is no easy transport to reach the venue, that is why we will provide internal transport from Bari to the venue. 😊👉

After you will communicate to us your arrivals, we will make a schedule that you can follow with information on the exact time and place of the pickup point!

Same goes for the departures, knowing that the organized bus will bring you to Bari in the morning of July 5th at 8.00.



TICKETS GUIDELINES

The following guidelines are very important. Please make sure to read them carefully, and if you have any doubt please ask us!

- **Arrival and Departure day** of the Youth Exchange are: **June 28th – July 5th, 2021.**
- **Eligible extra days** accepted from the National Agency for extending your stay in Italy and receive your reimbursement for your travel fully by our organization are up to 2 extra days. Please remember that accommodation in Borgo Inconronata cannot be covered for extra days.

Accepted travel days are:

June 28th – July 5th
June 28th – July 6th
June 28th – July 7th
June 27th – July 6th
June 27th – July 5th
June 26th – July 5th

SAVE THE DATE!

- **Travel route must be approved by us, so before booking your flights ask us and wait for our approval.**
- **Don't forget to keep all your tickets**, receipts, reservations and boarding passes! In case of missing documentation, we will NOT be able to reimburse you!

NEEDED TRAVEL DOCUMENTS FOR REIMBURSEMENT

- **Flight tickets** – choose second class, cheaper flights. For flight tickets you will have to provide: **Ticket Reservation** (you receive it online after you buy your flight, on which you find the cost of the ticket) & **Boarding pass** (for both ways, printed in original or pdf).
- **Train, Bus and Shuttle tickets** – make sure the date, the itinerary and the price are visible on the ticket, if you can get an invoice is better;
- **Transport by taxi or Rent a Car** – reimbursement is allowed only if public transport is not available; a personal written declaration will be needed. (Before using it you can speak with us in order to arrange a cheaper solution if possible);
- **Important:** Remember to take a screenshot of app or mobile tickets and boarding passes as it will disappear after you travel, so we need to save the proof.

TRAVEL REIMBURSEMENT & COSTS

Project budget covers: 100% costs for accommodation, 100% costs for 3 meals (breakfast, lunch, dinner) & 2 coffee break per day.

Travel costs (from your house to the venue) will be reimbursed up to a maximum of 275€ per participant. Within this cost: Transport from/to Pickup point to the venue of the Youth Exchange, Borgo Incoronata. Cost of this bus is 20€ per person, and it will be covered with the travel budget. This means that if your total reimbursement is 275€, you will be cut out 20€ from the total amount, so it will become 255€ (20€ is for round way trip.)

Reimbursement will be done after all travel documents and payment proofs will be collected. Reimbursement will be transferred on the organization bank account, that will distribute them to participants afterwards.

Group Leaders must collect all travel document for their group in this **Drive Folder**:

https://drive.google.com/drive/folders/1rM_LOIQTAHkLcvr4VzfVQhrZaoW00FJN?usp=sharing

After having collected all printed original forms, they will have to take pictures/scans and put them together with the digital version of tickets.

Please find in the Drive Folder also an Excel file as Reimbursement guide to fill in.

Very important: Reimbursement will be completed only when all documents are correctly collected.

TRAVELLING THROUGH... COVID TIMES?

Here's a short practical guide on how to travel if there are any restrictions from your Country to reach Italy ...and still be a good citizen!

WHAT TO DO:

- Download the App Re-open EU: <https://reopen.europa.eu/it/> This App is always up to date about all travel restrictions happening around Europe.
- Very Important: **BEFORE** your trip, please **MAKE SURE** that you are answering to all the travel requirements imposed by all interested governments.
- In case you need any invitation letter or official document for travelling to Italy (e.g. Hotel reservation or Accommodation address, or study invitation document) please contact your Sending Organization, they will coordinate these documents with us in detail.



THE VENUE

The venue of the Youth Exchange is Borgo Incoronata, a quiet small town in Puglia, Italy.

The accommodation is next to a religious facility, totally immersed in the nature and next to a natural park, with a forest and a river.

Participants will be accommodated in single or double rooms with a private toilet. In case of double rooms, participants will share it with another participant who shared the travel with them or agrees to share the room with another person.

Lunch & Dinner will be served by a **Traditional Local Restaurant** with traditional food from **Puglia**, so be prepared to taste delicious food!

Breakfast & Coffee Break will be organized by host organization... we will try to keep you energized and happy!



TO DO LIST

Please make sure to follow the next steps:

- Prepare yourself on the topic of the project, bringing your creativity and positive energy!
- Fill in the following form by **May 8th**:
<https://forms.gle/txLhd3SV5HncT5a29>
- Reserve your tickets (**after hosting organization approval!**) by **May 14th** Upload your tickets and reservations in our drive, as explained in page 6 of the Infopack.
- Join the official **Facebook group**, where we will share more info and updates about the project:
www.facebook.com/groups/479411789617013
- **Cultural Night** – Every national group of participants from one Country will need to present their culture on the intercultural evening: you can bring some traditional food, show traditional dances and tell interesting facts and stories about your Country. You can also prepare games and quizzes!
- **Safety and Insurance** – the project budget will not cover a travel insurance, by the way we highly recommend to get an European Insurance Card.



AGGIUNGERE UN PIÈ DI PAGINA

WHAT TO BRING

Please, don't forget!

- All your travel documents and tickets according to what explained in page 5 and 6
- Personal cup and water bottle, to be refilled and used personally, in order to reduce plastic use and keep your liquids separate from others!
- Personal Towels and hygiene items
- Personal medicines or any unusual personal items
- Personal masks
- Snacks and drinks in representation for your Country, for the Cultural Nights (keep in mind that there will be no kitchen available to cook something on spot, so bring only ready food & drinks...! 😊)

OUR CONTACTS & PARTNERS

BEYOND THE HORIZONS

Informal Group of Young People in Orta Nova

Facebook Page: [Beyond The Horizons ORTA NOVA](#)

Email: bthortanova@gmail.com

Our phone numbers: (we are using
Whatsapp & Telegram!)

Rocco +39 327 00 96 476

Our Partners:

Danish Youth Team (Denmark)
danishyouthteam@gmail.com

Greek Odysseuses (Greece)
greekodysseuses@gmail.com

Amigos De Europa (Spain)
asociacionamigosdeeuropa@gmail.com





GRAZIE FOR YOUR ATTENTION!

See you very very sooooooon in Italy!

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